

# Is Your Business Up To Date?

## Work Health & Safety Checklist

Please answer all of the questions below	Yes	No
Do you know how your workers could be injured at work?	<input type="checkbox"/>	<input type="checkbox"/>
Do you talk to your workers about health and safety and actively seek out their opinion?	<input type="checkbox"/>	<input type="checkbox"/>
Do you keep up to date with health and safety information relative to your business/industry?	<input type="checkbox"/>	<input type="checkbox"/>
Can workers easily report hazards, near-misses and injuries?	<input type="checkbox"/>	<input type="checkbox"/>
Do you know how to respond to a workplace injury to manage the impact on your business?	<input type="checkbox"/>	<input type="checkbox"/>
Do you check that equipment is fit-for-purpose and maintained in a safe condition?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have safe work instructions for high risk tasks?	<input type="checkbox"/>	<input type="checkbox"/>
Do you proactively monitor your workplace conditions?	<input type="checkbox"/>	<input type="checkbox"/>
Have you planned for emergencies?	<input type="checkbox"/>	<input type="checkbox"/>
Is relevant and current safety signage/information displayed?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a documented induction program that includes health and safety information?	<input type="checkbox"/>	<input type="checkbox"/>
Do you provide workers with training, instruction and supervision to work safely?	<input type="checkbox"/>	<input type="checkbox"/>
Are you able to demonstrate compliance through current documentation and records?	<input type="checkbox"/>	<input type="checkbox"/>
Are you comfortable that you are legally compliant?	<input type="checkbox"/>	<input type="checkbox"/>

If you answered NO to any of the above, this could cost you and your business thousands of dollars. Contact Safety Advice Online to minimise your risk – [www.hradviceonline.com.au](http://www.hradviceonline.com.au).